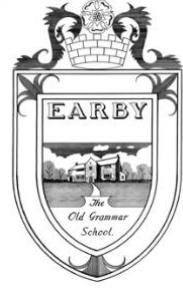




EARBY TOWN COUNCIL



Chair: Cllr T. Hardman
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Meeting of Earby Town Council
Monday 28th April 2025
The Parish Rooms, Victoria Road, Earby

MINUTES

1. Welcome

Councillor Hardman, Chair of the Council, welcomed all present to the meeting at 7.30pm.

2. Attendance, Apologies, and non-attendance

The attendance of members was recorded: Cllrs J. Myers, V. Cocker, A. Inman, D. Anderson, N. Goodman and T. Dickinson were present.

Members noted and the Chair accepted the resignation of Cllr. R. Robinson from Council.

3. Declarations of Interest

There were no declarations of interest notified on the agenda.

4. Exclusion of the public and press

There were no relevant matters identified as meeting the criteria for exclusion on the agenda.

5. Public Participation

There were no members of the public present at the meeting.

6. Minutes

Council resolved to accept and approve the minutes of the last meeting on [Monday 31st March 2025](#) as an accurate record (Proposed JM, 2nd VC).

7. Update of ongoing issues from previous Minutes

The Town Manager provided an update to members on the progress made against the following ongoing issues.

7.1 A summary of maintenance tasks carried out since the last meeting was presented to council which included work to install a new bench at Birley Playing fields and tree work on the

boundary. A new set of ceiling tiles has been installed in the former meeting room of the Parish Rooms, and preparation made for the installation of blinds to the front of the building.
7.2 The new bench had received positive feedback from the public and it was proposed that an additional bench held in stock was installed at the Birley site. A suitable location was presented and approved by members.

7.3 Members were provided with an update on the progress of the new 2025 Asset Register which would be published online later this week.

8. Crime Prevention/Anti-Social Behaviour

Cllr Anderson presented a summary of anti-social and crime incidents which she had noted in social media scanning in recent weeks. It was clear that a minority of youths from local families and Barnoldswick were causing a disproportionate amount of disruptive, anti-social behaviour, criminal damage and shoplifting across the town. Engagement with Lancashire Constabulary about the problem had taken place and the importance of informing the police of the suspected identity of those responsible and reporting real time sightings was made.

9. Allotments

Council was updated on the management of its five allotment sites. Three plots had been let out since the last meeting with others to follow in the coming weeks. A skip was now required to clear a site vacated earlier in the year and arrangements were in hand.

10. Correspondence

10.1 Council received an update from the Town Manager on the issue of the Borough Council's late payment dates of the annual precept to Parish and Town Councils. The first of what will be two precept instalments had now been received by all Pendle Parish and Town Councils, the remaining 50% to follow at the end of September, rather than quarterly as in the previous two years. Members were informed of a single penalty payment due to be received this week for interest lost.

11. Planning Applications

There have been no new planning applications received and circulated since the previous meeting that Members have sought to debate.

Members noted the planning decision outcome for application 2024/0094/FUL regarding the proposed development off Colne Road on the Earby/Sough boundary.

12. Reports from meetings with other organisations

12.1 Cllr Inman was unable to attend the last meeting of the West Craven District Committee meeting of Pendle Borough Council.

12.2 Cllr Myers provided an update on the activities of the Earby Events Group who were busy planning three events for the year ahead, the first of which will be the **Medieval Mayhem** family fun day on Aspen Lane Green on Sunday **11th May 2025**.

12.3 Cllr Inman summarised the immediate objectives of the Birley Playing Fields Working Group which was to next meet after the Medieval Mayhem event had taken place.

12.4 Cllr Anderson provided Members with an update on a recent meeting with a representative of Burnley Football Club who were keen to use the Town Council's facilities and work together to deliver wellbeing and sporting opportunities for residents.

13. The Annual Town Meeting (public meeting)

Members discussed the requirement to set a date and venue for the Annual Town Meeting. Arrangements were to be made for the week commencing 19th May 2025, details to follow.

14. Finance

14.1 Council resolved to approve the Payment List, as circulated (Proposed TH, 2nd VC).

14.2 Council received and noted the latest (Year to Date) Payments & Receipts document and the Council's current Earmarked Reserve funds, which were subjected to a review due to the start of a new financial year.

14.3 Council considered and approved the realignment of the Earmarked Reserve funds set aside for projects during the forthcoming financial year (Proposed DA, 2nd TH).

14.4 Council noted, and Cllr Anderson signed this month's bank account reconciliation report with the Council's accounting software.

15. Next Meeting Date

The next meeting is provisionally scheduled for **Monday 19th May 2025**

This will be the **Annual Meeting of the Town Council** at which a Chair and Vice Chair will be elected for the year ahead (this is not the same meeting as that at item 13 above).

An agenda will be published online in advance of the meeting to confirm it taking place.

16. Meeting Close

The meeting was closed at 20.41 hrs and the Chair thanked all present for their attendance and contribution.